

INSTRUCTIONS FOR FILLING OUT WORKSHEETS FOR MEMBERSHIP IN THE NATIONAL SOCIETY DAUGHTERS OF FOUNDERS AND PATRIOTS OF AMERICA,

1. The worksheet must be typed using a clear black ribbon. All lineage data is to be as complete as possible. Names of all persons are to be given in full. Dates are entered day month year (example: 14 Dec 1749). States are entered using the two letter postal abbreviations.

Cite references for EACH name, date and place within EACH generation, including that of the applicant. It is essential that the parentage in the direct line be documented. Leave blank spaces for all unknown data.

Obtain documentation from authentic and indisputable records. If a reference is made to a published genealogy it is essential that the genealogy be well documented, or it will be necessary to give other references. These references should include the correct title of the book, the name of the author, date of publication, volume number and each page number.

Provide photocopies, or typed and notarized verbatim copies, for each reference cited, whether published or unpublished. Include title page of published books and Family Bibles. When reference is made to a Bible record, family record or unpublished record a certified or photocopy of the same must accompany the worksheet. Copies of Bible records should include the name of the publisher, date and place of publication, name of owner and name and address of present owner.

Details of the settlement of the Founder in the colonies previous to 13 May 1687 and the service of the ancestor who assisted the colonies during the Revolution (1775-1783) must be stated clearly and adequate proof furnished in the correct spaces on the worksheet.

2. Submit documentation (proofs) with the worksheet. **Submit photocopies, not originals, of the proofs.** References to other lineage societies are not acceptable proof in establishing membership in this society. The DAR Patriot Index may be cited for service (NOT lineage), but service must be explained. Anyone entering through a DFPA line earlier than 6001 must document the lineage as though it was new.
3. **A check to cover the application fee plus one year's dues, payable to the local chapter should be sent with the worksheet.**

4. After the Registrar checks the worksheet and supporting documentation for correctness, she shall send a final application to the applicant for completion. This should be signed by the applicant and returned to the Registrar for submission to the National Genealogist.

Note: If because of insufficient obtainable data the application cannot be accepted, the annual dues, half the genealogist's fee and half the application fee will be refunded.